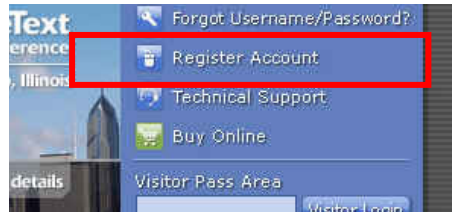


REQUIREMENTS FOR AASU STUDENT LIVETEXT ACCOUNTS

All students enrolled in EDUC 3100 or EDUC 6100 are **REQUIRED** to purchase a LiveText account. You will use this account throughout your academic career as a teacher candidate at AASU. After purchasing your LiveText account from either the LiveText website (<http://www.livetext.com>) or from the AASU bookstore, you will need to activate it by following these directions.

1. Launch your web browser (Firefox is recommended but not required) and go to the following URL: <http://www.college.livetext.com> and select the **Register Account** link on the right side of the screen.



2. On the screen that appears, enter the key code that you were given either from the bookstore or LiveText directly.

FOLLOW THESE DIRECTIONS EXACTLY. YOU WILL USE THE INFORMATION DESIGNATED BELOW SO THAT YOUR ACCOUNT CAN BE ADMINSTRATED CORRECTLY BY THE AASU COLLEGE OF EDUCATION:

3. Type in your First Name and Last Name as it appears in the AASU SHIP student information system. Do **not** use nicknames or any other than what is registered in the SHIP system.
4. Use your AASU student email account (e.g. az0000@students.armstrong.edu) and **not** a personal account. Refer to <http://www.sts.armstrong.edu/resources/cove/login.html> for more information about your AASU student email account. Type this same email address to confirm.
5. Type in your username which must be your AASU EMAIL account without the @students.armstrong.edu (e.g. az0000).
6. Your password can be whatever you prefer but should be something easy for your to remember and at least 4 characters (combination of numbers and letters or only numbers or letters).
7. Confirm your password by typing it again in the next field.
8. From the drop down menu, select Georgia and from the next drop down menu, select Armstrong Atlantic State University.
9. Fill out the rest of the fields using information specific to you at this point in time. For the Student ID field, use your AASU student ID number which starts with 907. If you need to look this up, refer to <http://ship.armstrong.edu/> to obtain your student ID.
10. Click the box which states that you agree to the terms of service.
11. The next section allows you to select from a list of choices a security question. This will allow you to make adjustments to your account if you forget your password. Choose a question from the drop down list and type in your answer and a hint to help you remember the answer to your secret question. **KEEP THIS INFORMATION SECURE.**
12. Click the Next button and your account will be created. You can now log into your LiveText account.
13. **NOTE:** If you feel uncomfortable doing this process on your own, you may wait until you attend your first day of class or attend a LiveText workshop. Your instructor will assist you if you have questions or need help.

Registration step 1

account information
finish

Account Information

Personal Information

Key Code: *

First Name: *

Last Name: *

Email: *

Confirm Email: *

Member Information

Username: *
(at least 4 chars)

Password: *
(at least 6 chars)

Confirm password: *

University's State: [- Select State -] *

University: [- Select University -] *

Last 4 Digits of Social Security Number: *

Birth day: [- Select Month -] / * (dd, yyyy)

Program: [- Select Program -] *

Projected Graduation Date: [- Select Month -] * (yyyy)

Student ID: *
(Enter exactly as it appears on your school ID card, eg. @1234567)

I agree to the [Terms of Service](#) *

Security Question ?

Question: [- Select Question -] *

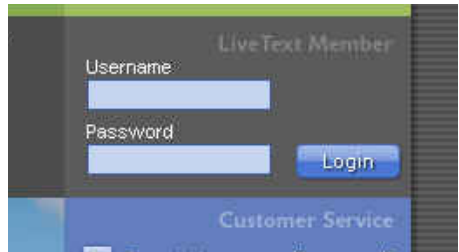
Answer Phrase: *

Hint:

* Required Information

Logging in to your LiveText account:

1. Launch your web browser (Firefox is recommended but not required) and go to the following URL:
<http://www.livetext.com>
2. Enter the username and password you used to set up your LiveText account, and then click on the **Login** button. Please note that your username and password is case sensitive.



If you wish to know more about LiveText, documentation is offered from their website at <http://college.livetext.com/help/index.html>