

## **LESSON PLAN FORMAT**

### **Relevance:**

A rationale for why the lesson is important for all students to learn. This must be aligned to GPS, too.

### **Prerequisites:**

Describe the class structure and skills students need to know prior to this lesson.

### **Goals:**

Goals provide direction for educators but they do not specify achievement levels.

### **Objectives:**

Objectives describe what students need to know when instruction is completed. Each performance objective should include (a) an action statement identifying the action that the teacher expects the students to perform, (b) a conditions statement identifying the conditions under which the action occurs, and (c) a criterion statement identifying the criteria or level of performance expected of the students.

### **Evaluation:**

Evaluation is necessary to help teachers determine the degree to which the objectives have been achieved. The instruction and evaluation conditions must be identical, thus, the objective verb and the evaluation verb are the same.

### **Materials / Equipment:**

The lesson plan should include a list of all materials needed during instruction including technology.

### **Procedures:**

The three parts of an effective lesson include: (a) introductory activities to introduce the content, capture student attention and interest, set the stage for developmental activities, and model skills if appropriate, (b) development activities include the content and body of the lesson, and (c) closing activities provide a summary of the lesson's content.

### **Accommodations for Mainstreamed Students:**

Include adaptations to the lesson that not only assist students with special needs but also enhance instruction for all students including adapting regular classroom materials or using alternative materials, monitoring mainstreamed students' understanding of directions, assigned tasks, and understanding of concepts, and adapting pacing of instruction.

### **Enrichment:**

Alternative assignments that meet individual student's needs are enrichment activities.

Follow-up:

List the goal for subsequent lessons.

Reflection:

Describe the strengths and weaknesses of this lesson. If you had an opportunity to reteach this lesson, what will you do differently? Include specific examples of student learning and if a student(s) did not achieve the objective, explain what you will do next.

Appendices:

Attach copies of any printed materials and assessments that you will use with this lesson. Also include at least two randomly selected student work samples to demonstrate their levels of performance.

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LessonPlanFormat.doc