



## **Regular Admission Requirements**

Submitted to The School of Graduate Studies:

1. School of Graduate Studies Application. All application papers, including transcripts, must be in the Graduate Studies Office by the application deadline.
2. \$30 non-refundable application fee.
3. Certification of Immunization.
4. Two official transcripts in a sealed envelope from the institution attended granting the baccalaureate degree from a regionally accredited institution and from each institution where graduate credit was earned (if applicable). An earned 3.0 grade point average or higher is required for the last 60 hours of undergraduate coursework for regular admission.
5. Evidence of a clear renewable teaching license in P-5 or K-12.
6. Two letters of recommendation that address the applicant's professional demeanor with peers, students, and parents. The letters must also address personal disposition regarding the applicant's initiative and responsibility for his or her own learning. The Letter of Personal Recommendation form must accompany the letters of recommendation.
7. A signed and notarized Background Check Consent form . (Note: The Background Check Consent form may be notarized in University Hall Room 250 or elsewhere, after which the student submits the notarized form to The School of Graduate Studies). A clear criminal background check is required for admission. The applicant may submit as evidence of a clear criminal background check by submitting the Employment Verification form signed by his or her school principal or the principal's designee.
8. Insurance liability proof. If renewed online, please attach the membership receipt to the application. The applicant may submit as evidence of liability insurance by submitting the Employment Verification form signed by his or her school principal or the principal's designee.
9. Letter of intent

## **Provisional Admission Requirements**

Submitted to The School of Graduate Studies:

1. School of Graduate Studies Application. All application papers, including transcripts, must be in the Graduate Studies Office by the application deadline.
2. \$30 non-refundable application fee.
3. Certification of Immunization.
4. Two official transcripts in a sealed envelope from the institution attended granting the baccalaureate degree from a regionally accredited institution and from each institution where graduate credit was earned (if applicable). An earned 2.5 grade point average or higher is required for the last 60 hours of undergraduate coursework for provisional admission.
5. Evidence of a clear renewable teaching license in P-5 or K-12.
6. Two letters of recommendation that address the applicant's professional demeanor with peers, students, and parents. The letters must also address personal disposition regarding the applicant's initiative and responsibility for his or her own learning. The Letter of Personal Recommendation form must accompany the letters of recommendation.
7. A signed and notarized Background Check Consent form . (Note: The Background Check Consent form may be notarized in University Hall Room 250 or elsewhere, after which the student submits the notarized form to The School of Graduate Studies). A clear criminal background check is required for admission. The applicant may submit as evidence of a clear criminal background check by submitting the Employment Verification form signed by his or her school principal or the principal's designee.
8. Insurance liability proof. If renewed online, please attach the membership receipt to the application. The applicant may submit as evidence of liability insurance by submitting the Employment Verification form signed by his or her school principal or the principal's designee.
9. Letter of intent
10. The student must take two courses taught by Department of Early Childhood Education full-time faculty members and obtain a 3.0 or better. The Department Head must approve the courses.